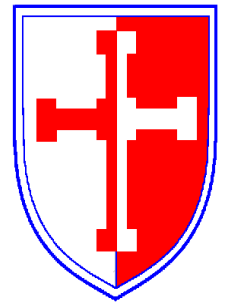




The Federation of
Chadsmoor Community Infant and Nursery School
and
Chadsmoor C.E (VC) Junior School



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September 2021

SPECIAL AFTERSCHOOL ARRANGEMENTS

Dear Parents

We have a password system in place which makes our dismissal procedures more robust. Therefore, if anyone is being sent to collect your child/children on your behalf from the office or playground they will need to know your password before the child/children will be released to the person collecting. If the person collecting does not know the password your child will not be released and a phone call will be made to parents.

PLEASE BE AWARE THAT IF THIS PASSWORD IS NOT PASSED ON TO THE OFFICE OR TEACHER WE WILL NOT BE ABLE TO LET THE CHILD GO.

Please send your password to **Miss Edmunds or Mrs Botten** via a Class Dojo message by **Monday 13th September.** Please keep a record of this password.

The safety of the children is paramount and the password system must be up to date by **Monday 13th September.**

We hope you support us in keeping your children safe.

Yours sincerely

J Westley

Executive Headteacher

